

## **CONFERENCE OF LEADERS OF RELIGIOUS INSTITUTES IN NEW SOUTH WALES**

### **STATEMENT of DIRECTION**

CLRI(NSW) promotes the life, mission and concerns of New South Wales religious congregations in the Church and in our society, through

- 1.2.1 promoting an understanding of the mission of the Church in the world;
- 1.2.2 articulating our spirituality and commitment as members of religious congregations as a counter cultural witness in our society and to promote a positive image of religious;
- 1.2.3 fostering the education of young people in the life and mission of the Church through support of principals of congregational schools;
- 1.2.4 actively promoting Reconciliation;
- 1.2.5 working for justice for all by our advocacy, especially for Aborigines and Torres Strait Islanders, Australians who live in poverty, refugees and asylum seekers, those harshly treated before the law, and victims of racism and all forms of discrimination;
- 1.2.6 raising our corporate voice to challenge the structures of injustice in our state, our country and the world;
- 1.2.7 providing opportunities for our members and colleagues to expand both knowledge and understanding in all areas of religious life, ministry, environmental awareness and social justice;
- 1.2.8 challenging the growth of selfishness, consumerism and isolationism in our society by our sharing of knowledge, expertise, experience and resources for the good of all.

and assists congregational leaders in their role of leadership by

- 1.2.9 providing experiences to invigorate, encourage and enthuse religious in their Gospel response;
- 1.2.10 organising regular meetings and an annual conference, as well as occasional seminars and workshops, to enhance information and skills related to a broad range of ministry areas and to provide continuing formation in leadership;
- 1.2.11 fostering research and publications on a variety of topics concerned with religious life, education and social justice;
- 1.2.12 encouraging members to support and assist one another in their role as leaders;
- 1.2.13 promoting networking and collaboration as useful ways of working for the common good;
- 1.2.14 creating and sustaining structures for collaboration between congregations, between congregational leaders and bishops, between congregational leaders and church groups and between congregational leaders and the wider society;
- 1.2.15 establishing committees, working groups and task forces which maximise the potential of the Conference to effect change, especially structural change, in the areas of social justice and education;
- 1.2.16 ensuring the appointment of representatives of religious congregations and their ministries to state and national organisations.

Modified at Annual General Meeting November 5, 2003

# CONFERENCE OF LEADERS OF RELIGIOUS INSTITUTES IN NEW SOUTH WALES

## STATUTES

### 1. NAME AND PURPOSE

- 1.1 The *Conference of Leaders of Religious Institutes in New South Wales*, known as CLRI (NSW), is an association of the leaders of Catholic religious institutes for men and women in New South Wales.
- 1.2 CLRI(NSW) promotes the life, mission and concerns of religious congregations in the Church and in our society and assists congregational leaders in their role of leadership, as articulated in the Statement of Direction.
- 1.3 CLRI(NSW) is a state organisation and consequently focuses attention on issues that have particular importance for congregational leaders in New South Wales.
- 1.4 CLRI(NSW) works closely with the *Australian Conference of Leaders of Religious Institutes*, which addresses national issues.

### 2. MEMBERSHIP

- 2.1 Membership is open to the members of the leadership team of a congregation, province or region.
- 2.2 In the case of those Institutes with no such leadership team in New South Wales, a State representative may be nominated as the member by the leader of that Institute.
- 2.3 Conference members ceasing to hold office in their own Institutes cease to be members of the Conference.

### 3. THE EXECUTIVE COMMITTEE

- 3.1 The Executive Committee is responsible for the operation of CLRI(NSW).
- 3.2 The Executive Committee will be elected from the members of CLRI(NSW) at an annual general meeting.
- 3.3 The Executive Committee will have at least one representative who is a sister, one representative who is a brother and one representative who is a priest.

- 3.4 The Executive Committee will consist of the president, the past president and the president elect who work who work in collaboration and consultation with each other, and at least five other members.
- 3.5 The president will be elected by an absolute majority and other Executive Committee members by a relative majority, at the annual general meeting.
- 3.6 The majority of the Executive Committee members will be elected from congregational leaders. A minority of the Executive Committee members may be elected from members of leadership teams.
- 3.7 Members of the Executive Committee shall hold office for two years. A member may be re-elected for a further two years. In an extraordinary circumstance, a two-thirds majority of the conference present at an annual general meeting may allow a further two-year extension of office.
- 3.8 A member of the Executive Committee shall hold office from the adjournment of the annual general meeting at which that member is elected until the elected term has been served or until the member ceases to hold office in his/her own Institute.
- 3.9 If a vacancy occurs in the Executive Committee, the Committee members may appoint a replacement until the next annual general meeting at which a new member will be elected.
- 3.10 The Executive Committee may appoint an additional member or co-opt other persons (lay or religious) for their particular expertise for reasons that may occur from time to time.

#### **4 OFFICE BEARERS**

- 4.1 The **President** will
  - 4.1.1 be a major superior according to Canon Law; (Canon 620)
  - 4.1.2 call Executive Committee and general meetings of the Conference;
  - 4.1.3 exercise responsibility for all the activities of the Conference;
  - 4.1.4 work in collaboration and consultation with the Past President and the President Elect and committee members;
  - 4.1.5 prepare the annual report of the Conference for the annual general meeting of this Conference and for the ACLRI National Conference;
  - 4.1.6 make public statements as the President of CLRI(NSW).

- 4.2 **The Past President and the President Elect** will
  - 4.2.1 work in collaboration and consultation with the President;
  - 4.2.2 exercise all the functions of the President in the event of the President's absence or inability to act.
- 4.3 **The Executive Committee** will
  - 4.3.1 ensure the actions and priorities determined at the annual general meeting are implemented;
  - 4.3.2 form committees, working groups or task forces as necessary to achieve the objectives of CLRI(NSW);
  - 4.3.3 act on issues that arise between annual general meetings;
  - 4.3.3 receive reports from the Executive Director and the Finance Manager at each bi-monthly meeting;
  - 4.3.4 receive and approve the annual budget and refer that budget to the annual general meeting for ratification.
  - 4.3.5 appoint the auditors to conduct the annual audit of the finances of CLRI(NSW);
  - 4.3.6 receive and approve the annual Audit Report and refer that report to the annual general meeting for ratification.

## **5 MEETINGS**

- 5.1 There will be an Annual General Meeting of the Conference at which reports are received, priorities are set and elections held.
- 5.2 For the purpose of voting at an Annual General Meeting a quorum will consist of at least one-third of the members.
- 5.3 Each congregation nominates one member of their leadership team to exercise voting rights at an Annual General Meeting.
- 5.4 A delegate with the same voting rights may be appointed by a leader unable to attend an Annual General Meeting.
- 5.5 The Executive Committee will meet at last three times each year and a quorum will consist of at least half the members.

## **6 EXECUTIVE DIRECTOR**

- 6.1 An Executive Director, responsible to the President, is to be employed.
- 6.2 An Executive Director will be offered a contract for three years. The contract may be renewed.
- 6.3 The Executive Director will
  - 6.3.1 act on behalf of the President and Executive Committee of CLRI(NSW);
  - 6.3.2 attend all Executive Committee meeting, the annual meeting and other meetings as agreed with the Committee;
  - 6.3.3 make decisions in light of Executive Committee policies;
  - 6.3.4 implement actions and priorities agreed by the Executive Committee;
  - 6.3.5 where appropriate, speak or write publicly on behalf of CLRI(NSW) with the approval of the President.
- 6.4 The Executive Director has no voting rights at Executive or annual general meetings.
- 6.5 The Executive Director is responsible for
  - 6.5.1 the operation of CLRI(NSW) office;
  - 6.5.2 the work of the Administration Assistant, the Finance Manager, the Information Technology Contractor, the Social Justice Committee Research Officer and the Website Manager and any other persons who may assist the work of CLRI(NSW);
  - 6.5.3 the operation and activities of the committees, task forces and work groups of CLRI(NSW).

## **7 MODIFICATION OF THE STATUTES**

The statutes of CLRI(NSW) may be rescinded, altered or added to by a resolution at a general meeting. A two-thirds majority of members present at the meeting and eligible to vote is required to pass any resolution regarding as the member the statutes.

Modified at Annual General Meeting March 8, 2006